# Agenda for a meeting

**Date**: 09.10.2017, Monday

**Place**: Fontys University of Applied Sciences, Eindhoven, Building R1, Second floor, open area

**Chairman:** Tao Hua

**Chairman Assistant:** Bilger Yahov

**Notes taker:** Nikola Chobanov

**Invited:** Mr. Schriek – teacher, Mr. Anderson – client

**Attendees:** Bilger Yahov, Coen Stange, Dean Farras Narendra, Nikola Chobanov, Tao Hua

**Time and duration:**

* Starts: 16:00
* Duration 1 hour (+ - 15 minutes)

**Topics to discuss:**

* Meet and greet – 3 minutes
* Introduce the meeting – 2 minutes
* Talk about the research conducted – 10 minutes
  + Continuous Integration Research (Coen’s knowledge sharing document)
  + Risk Analysis Research
* Show and discuss the workflow planning – 10 minutes
* Show and discuss the web services hosting and continuous integration – 10 minutes
* Discuss future possible ideas/implementations (We do not promise anything, just discussion, what MIGHT get picked up) – 5 minutes
* Questions from the client – 5 minutes
* Questions from the developers – 5 minutes
* Overall feedback on the work done from the teacher and time for questions – 5 minutes
* Questions from students – 5 minutes
* Conclude the meeting with reading the notes taken – 5 minutes